

**Minutes of the Meeting of Holt Parish Council 17<sup>th</sup> April 2024 at 7pm  
HOLT PARISH HALL**

<b>169</b>	<p><b>Attendance &amp; Apologies</b></p> <p>Cllr Geoff Chopping Cllr Jonathan Cutts (Chairman) Cllr Jackie Egan Cllr Peter Finney Cllr Geoff Pike Cllr Guy Reynolds (Vice-Chairman) Cllr Janet Wallace Cllr Sarah Weaver Cllr Robin Cook (Dorset Councillor Stour &amp; Allen Vale Ward)</p> <p>Lisa Goodwin (Clerk) 13 members of public present</p> <p>Apologies received from:</p> <p>Cllr Wrettham Ladbrooke-Chartres</p>
<b>170</b>	<p><b>Declarations of Interest &amp; Requests for Dispensation</b></p> <p>None.</p>
<b>171</b>	<p><b>Confirm the Minutes of the Meeting held 20<sup>th</sup> March 2024</b></p> <p>The minutes of the meeting held <u>20<sup>th</sup> March 2024</u> were confirmed and signed by the Chairman.</p>
<b>172</b>	<p><b>Matters Arising (not included on the agenda) from the meeting held 20<sup>th</sup> March 2024</b></p> <p>None.</p>
<b>173</b>	<p><b>Dorset Councillors Report</b></p> <p>Please see <b><u>Appendix A</u></b> for Cllr Robin Cook's report which was circulated to members in advance of the meeting.</p>
<b>174</b>	<p><b>Public Open Session</b></p> <p>3 residents attended with concerns about a new entrance that has been put in at 32 Lodge Road and the mess and disturbance caused by the works and vehicles. <i>The Clerk advised that a Police Officer will be visiting the site in respect of parking on the bends which is dangerous. Dorset Council has issued enforcement action on the occupier and owner (Aster Group) about these works as they do not have Dorset Highways permission to construct an access at this location.</i></p>

	<p>The Applicant for Planning Application P/FUL/2024/01767 Alma, provided information on the proposal for a replacement dwelling explaining that the design is more in-keeping than the Permitted Development permission, has the same ridge height and volume, a smaller footprint but has moved location on the plot.</p> <p>A number of residents attended regarding the Planning Application P/FUL/2022/06724 Springfields.</p> <ul style="list-style-type: none"> <li>• this is a better proposal than the last application which will have its own access rather than through the existing Springfields service road and overall do no object. There are concerns however with parking and particularly with flooding in this low-lying location and disturbing the existing French drain. It is also felt that the properties should be affordable and specifically for residents with a connection to Holt under a s106 agreement.</li> <li>• The design is very plain and could be improved to be more appropriate for the village location. There is a query regarding the footpath along the boundary to the neighbouring property and the purpose of this.</li> <li>• The development will bring an increased risk of flooding and will change the village which is in proximity to a SSSI; local needs to be proven to establish an exception site in the Green Belt. Query if shared ownership meets criteria.</li> <li>• A drainage survey was completed previously but this was done during June.</li> </ul>
175	<p><b>Planning Applications &amp; Enforcement Matters</b></p> <p><b>P/FUL/2022/06724 6 SPRINGFIELDS, HOLT, BH21 7EG</b> Proposal: Erection of 6 dwellings and associated access, parking and allotments. Members resolved unanimously to OBJECT to the proposal. As far as we are aware, there has been no housing needs survey in Holt to determine the local level and type of need. On this basis, there is no underlying justification for the size of dwellings or types of ownership proposed. The provider is not registered and therefore cannot guarantee the properties will be affordable in perpetuity. In addition, s106 does not allow 'shared ownership' properties. A s106 would need to be applied for this exception site in the Green Belt outside the village settlement and provided specifically for residents with a connection to Holt. The site is low-lying and is called 'Springfields' for a reason. We have seen significant increase in rainfall since the last application in 2011 which is unlikely to improve with climate change and additional run off from future roofs, hardstanding and other impermeable surfaces would increase the problems for the present drainage system which is already struggling to cope in this area.</p> <p>There is no regular bus service as suggested in the proposal and the shop and post office have since closed. Holt Lane will be affected by yet more traffic movements; the site is one mile from St James School and there are no pavements. The Allotments are a token contribution and would not be viable by their size or location under trees. Members feel the design has no architectural merit and is not in-keeping with the street scene. <i>Members request this application is considered by the Planning Committee if the Officers recommendation is at variance to the above.</i></p> <p><b>P/HOU/2024/01629 PILFORD COTTAGE, PILFORD LANE, BROOMHILL, BH21 7AR</b> Proposal: Garage conversion and linked extension to main dwelling including internal and external alterations to the dwelling, as a whole.</p>

Members resolved unanimously to OBJECT to the proposal which is too large and dominant in the street scene. We consider the proposal to be inappropriate development and out of character in the locality which is mainly small bungalows.

**P/FUL/2024/01423 LONGHOW, DOGDEAN, BH21 4HA** Proposal: Demolition of existing dwelling and buildings, erection of five dwellings with associated garages, parking, ancillary infrastructure and landscape planting.

Members resolved unanimously to OBJECT to the development which is excessive on the size of plot within the Green Belt and has a much greater footprint than the existing buildings. The layout is not a farm courtyard as described and not appropriate in the rural area. We are concerned with the installation of septic tanks in this location due to flooding and drainage issues.

We are also concerned with access and parking along this small lane which would be unsuitable during the construction.

*Members request this application is considered by the Planning Committee if the Officers recommendation is at variance to the above.*

**P/FUL/2024/01767 ALMA, HARTS LANE, HOLT, BH21 7AR** Proposal: Erection of replacement dwelling and garage.

Members resolved unanimously to SUPPORT the improved design however as this is a replacement dwelling, we would like a condition to ensure the new property is not occupied until the bungalow is demolished.

**P/HOU/2024/01548 SYLVAN HOUSE, HOLT LANE, HOLT, BH21 7DQ** Proposal: Erect porch to front elevation and single-storey rear extension.

Members resolved unanimously to respond with NO OBJECTION to the proposal.

**P/CLE/2024/01225 TREEHOUSE AT ANCHOR PADDOCK, BATCHELORS LANE, HOLTWOOD.** Proposal: Certificate of Lawfulness application for use of treehouse as self-contained dwelling.

Members have NO EVIDENCE which demonstrates that the claimed use or development has or has not existed for a period of time.

**P/CLE/2024/01226 WHITE BARN, BATCHELORS LANE, HOLTWOOD, BH21 7DS** Proposal: Certificate of Lawfulness application for retention of greenhouse.

Members have NO EVIDENCE which demonstrates that the claimed use or development has or has not existed for a period of time.

P/FUL/2021/05700 Notification of Appeal against the decision by Dorset Council to refuse improvement works to existing agricultural access track at Grange Farm, Grange. *Noted.*

P/PAED/2023/07323 & P/PAED/2023/06674 Notification of Appeals against the decision by Dorset Council to refuse prior approval for the enlargement of the dwellinghouse raising the roof to 7.25m to allow construction of an additional storey at Lormah, Harts Lane. *Noted*

Notification that Application P/VOC/2023/07382 for The Barn, Gods Blessing Lane will be considered by the Planning Committee on 24<sup>th</sup> April 2024. *Noted.*

Notification of Appeal for Holtwood House, Holtwood BH21 7DR against an Enforcement Notice issued by Dorset Council for breach of condition 8 of PP 18/3036/FUL and erection of outbuilding, extension of garden curtilage and erection of gates without permission. *Noted.*

To consider sources of evidence to respond to Certificate of Lawfulness Applications. *Members agreed to defer until next meeting.*

176	<p><b>Licence Application for 'Sounds Beautiful' Festival at Gaunts House</b></p> <p>Members agreed to request that all outdoor activities and music ceases at 2300 to prevent noise disturbance in this quiet locality as the sound will travel and disturb many residents.</p>
177	<p><b>Highways</b></p> <ul style="list-style-type: none"> <li>• Members have been notified of a proposed temporary closure of Petersham Lane to complete carriageway maintenance works on 20<sup>th</sup> June 2024. Access will be maintained.</li> <li>• It is hoped Dorset Council will provide the quotation to implement the 3 speed restrictions as agreed for the May meeting. Cllr Robin Cook suggested that Holt PC liaises with Knowlton PC regarding the 30mph at Horseshoes to connect Chalbury and Gaunts Common.</li> <li>• Members agreed to purchase solar panels for 4 posts to operate the Speed Indicator @ £225.00 per post.</li> <li>• Cllr Sarah Weaver witnessed a vehicle cross at Horseshoe Crossroads without stopping at the white lines. The Clerk has requested Dorset Council repaint the faded white lines at this junction. [1249385] and will request the hedges are cut back to improve visibility. [1251235]</li> <li>• A number of holes have been filled in Long Lane at either end but the centre section still needs to be done. Clerk to report to Dorset Highways [1251236]</li> <li>• Clerk to request Dorset Highways repair the road surface close to Mannington Farm on Holt Road. [1251238]</li> </ul>
178	<p><b>Cemetery Matters</b></p> <p>Members approved the memorial application for Plot D99.</p>
179	<p><b>Rights of Way Matters</b></p> <p>Cllr Sarah Weavers Rights of Way Report:</p> <p>I have met with Sophie Isaacs (DCC Rights of Way Officer) to discuss footpath signing on the E side and S end of Holt Wood and also in Holt Forest from Bilberries Corner. This has now been done.</p> <p>With the acquisition of the Furzehill Ward, the Parish has gained a footpath which leaves the Cranborne road N the of the bridge at Walford Mill and runs to High Hall. It is comprised of 4 separately numbered paths and I shall check whether they will retain their old numbers or take new numbers with the Holt Parish prefix, E45.</p> <p>I had already spoken to resident at Lower Row regarding his email about the large puddles on E45/72, Paradise Lane. After this I checked with the DCC RoW Officer who said they are not responsible for gravel laneways. The Councillors concluded at the meeting that, as this is an unadopted 'road' running between farmland, Holt Lodge Farm is responsible for its maintenance. I shall convey this to the resident in writing.</p> <p>I have also received some comments about the 'state of Holt Forest': the lack of any obvious signs of its management, the big increase in fallen trees and branches, and no planting of new trees to replace the ancient oaks. Apparently a '5-year plan' was mentioned at a Commoners Meeting several years ago but nothing has been mentioned about it since. I shall try and find out more about this.</p>

	Members agreed to review Parish Forestry and Woodland at the June meeting.																
<b>180</b>	<p><b>Parish Hall Matters</b></p> <p>The Chair has resigned from the Management Committee. A meeting is due to be held on 29<sup>th</sup> April to consider the appointment of a new Chair.</p>																
<b>181</b>	<p><b>Holt St James Church</b></p> <p>The Church Commissioners have prepared a draft Pastoral scheme providing for the sale of Holt St James Church and its Churchyard to be sold for use as a single residential dwelling. An open event will be held on Friday 26<sup>th</sup> April from 3:30pm until 7pm at Holt Parish Hall. Representations can be made on the scheme until 17<sup>th</sup> May 2024. <i>The Clerk will publish information on the Parish Council website.</i></p>																
<b>182</b>	<p><b>D-Day Commemoration in Holt</b></p> <p>Holt Parish Council will light a lantern at 9:15pm on 6<sup>th</sup> June 2024 on Holt Village Green coinciding with the lighting of Beacons throughout the UK and to read the International Tribute. Research is underway to discover how Holt and the locality was involved.</p>																
<b>183</b>	<p><b>Review of Filming &amp; Recording Policy / GDPR Register of Data Processing</b></p> <p>Members reviewed and approved the Filming &amp; Recording Policy without amendment. Members reviewed and approved the GDPR Register of Data Processing without amendment.</p>																
<b>184</b>	<p><b>Correspondence – circulated to members in advance of the meeting</b></p> <ul style="list-style-type: none"> <li>• Dorset Community Action advise they have appointed a new Rural Housing Enabling Officer who will make contact with the Parish Council next month.</li> <li>• Shetland Charitable Trust; Fair Funding for Dorset petition. <i>Noted.</i></li> <li>• Invitation to a private view of ‘Rebellion &amp; Revolt’ and a showcase of community initiatives at the Museum of East Dorset on Monday 29<sup>th</sup> April.</li> </ul>																
<b>185</b>	<p><b>Financial Matters &amp; Expenditure</b></p> <ul style="list-style-type: none"> <li>• Members completed and approved the Annual Financial Risk Assessment.</li> <li>• Members approved the appointment of Mr A Naden to complete the Internal Audit for Accounts ending 31 March 2024.</li> <li>• Members resolved unanimously to make a donation of £100.00 to the Tivoli Theatre following the excellent presentation to the Holt Annual Meeting on 14<sup>th</sup> March.</li> <li>• Members approved the following items for payment including the Clerk’s salary:</li> </ul> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">ONLINE</td> <td style="width: 40%;">HOLT VILLAGE HALL</td> <td style="width: 40%;">HIRE OF HALL 13 MARCH 2025</td> <td style="width: 10%; text-align: right;">£35.00</td> </tr> <tr> <td>ONLINE</td> <td>DAPTC</td> <td>ANNUAL SUBSCRIPTION</td> <td style="text-align: right;">£612.47</td> </tr> <tr> <td>ONLINE</td> <td>EVANS ABOVE</td> <td>CLEAR FALLEN TREES</td> <td style="text-align: right;">£300.00</td> </tr> <tr> <td>ONLINE</td> <td>CLERK</td> <td>REIMBURSEMENT OF EXPENSES</td> <td style="text-align: right;">£160.67</td> </tr> </table>	ONLINE	HOLT VILLAGE HALL	HIRE OF HALL 13 MARCH 2025	£35.00	ONLINE	DAPTC	ANNUAL SUBSCRIPTION	£612.47	ONLINE	EVANS ABOVE	CLEAR FALLEN TREES	£300.00	ONLINE	CLERK	REIMBURSEMENT OF EXPENSES	£160.67
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<b>186</b>	<b>Information for Report only</b> <ul style="list-style-type: none"><li>• Cllr Geoff Chopping is concerned how Dorset Council calculate the Council Tax increase which he believes is misleading and will raise this directly with Dorset Council and report to members next month.</li><li>• The next meeting of the Parish Council will be THE ANNUAL MEETING in Holt Parish Hall, <u>15<sup>th</sup> May 2024 at 7pm</u></li></ul>
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Meeting closed 21:49

**These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council.**

Signed: ..... 15<sup>th</sup> May 2024

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## Appendix A

### Council Tax

With council tax bills for 2024/25 recently delivered to households, we want to make sure you are not struggling alone without knowing the support that is available.

If you're having problems paying your Council Tax, [contact us](#) and we'll do all we can to help. See our [Council Tax pages](#) for further advice.

Check out our cost-of-living help webpage below to explore the support available. It's crucial to remember, you're not alone so reach out if you need assistance. Dorset Council is working with Dorset Citizen's Advice to offer help, support and advice on issues. Visit our Cost-of-Living Help webpage. [Cost of living help - Dorset Council](#)

### Extra funding for road maintenance

As our annual programme gears up for spring, with extra government funding we are set to bolster our proactive measures to look after our roads. This includes more pothole repairs, resurfacing and preventative treatments to manage road condition and maintain highway safety.

£2.068 million each for the years 2023/24 and 2024/25 from the Department for Transport (DfT) Network North fund, from reallocated HS2 government funding, together with other maintenance and pothole funds, will be dedicated to carriageway maintenance in the council area.

The council is also allocating an additional £6.03million from its own budget for highway maintenance. This will be invested in more proactive maintenance to preserve the condition of its roads.

The council is also awaiting confirmation of further government funding.

Pothole repair includes extensive patching of the wider area surrounding the defect, instead of just repairing the immediate pothole. This aims to reduce the likelihood of further potholes forming. A new method, called thermal patching will also be tested. This will reduce CO2 emissions by heating up existing asphalt (tarmac like surface), adding new binding materials and aggregates, and recompacting the road to form a permanent seamless repair.

Resurfacing takes place throughout most of the year. This rebuilds the various layers of a road to restore strength and shape, with drainage maintenance also carried out as part of the resurfacing schemes. Further information is available here. [Extra funding for road maintenance - Dorset Council](#)

### Community & Culture Fund

Round 7 of Dorset Council's Community & Culture Project Fund has reopened again this week for new applications. The small grants fund will close **midnight Sunday 9th June 2024**. Late or incomplete applications will not be considered. Decisions will be made in July 2024.

Not-for-profit groups meeting our eligibility and funding criteria can apply for a grant of **up to £5,000**. Dorset Council will fund up to 80% of applicants total project costs. Those applying will need to demonstrate how they intend to raise the remaining 20% themselves through additional funding (grants), sponsorship, fundraising or funding from other partners.

New and emerging groups (who are less than 12 months old) can apply for a smaller grant of up to £1,500 – more details on the website.

The grant fund is for one-off events; activities and specific project-based work that supports marginalised and under-represented groups in the Dorset Council area only. We cannot fund activities and projects delivered in the BCP area.

Application is via the council's online application form. Details of How to apply and complete our application form can be found in the "How to apply" section of the webpage. There is also a list of which questions applicants will be required to answer.

Webpage Link / Guidance - [Community and Culture Project Fund Round 7 - Dorset Council](#)

### **Mobile Speed Cameras**

At your last meeting you asked me check about this initiative.

I followed this up with our road safety team and it appears to relates to the Auto Speedwatch trial led by Dorset Police with funding being provided by the PCC [Release: New Auto Speed Watch Cameras to help stop speeding drivers in Dorset · Dorset Police & Crime Commissioner \(pcc.police.uk\)](#).

I would emphasise that this is a trial with current locations having been selected by Dorset Police. As yet I don't have a timescale, but in due course a review of the trial will be conducted in partnership with Dorset Council and at that stage I am hopeful that an update will be provided for circulation to the parish council through the normal channels.

### **And finally.....**

With the forthcoming local elections less than one month away, for the current parish councillors who are standing again I wish you the very best of luck. To those not standing my best wishes for whatever you will be doing.

As this may be my last meeting with you as your ward member, I want to thank all of you for the personal support and encouragement over the last five years, you have not been too hard on me! It is partly because of this that I agreed to stand again. I hope I can look to your ongoing support so that I can continue to represent this community – thank you.

**CLlr Robin Cook**

**17<sup>th</sup> April 2024**