



Holt Parish Council

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AGENDA

Members are summoned to attend

The Annual Meeting of HOLT PARISH COUNCIL Wednesday 15th May 2024 at 7pm Holt Parish Hall

Members of the Public and Press are welcome to attend

1. Election of Chair for 2024-2025.
2. Election of Vice Chair for 2024-2025.
3. Declaration of Acceptance of Office – Chair, Vice-Chair and all Councillors in Election year.
4. Apologies. (JE) (GP)
5. To consider candidates for co-option to fill vacancies.
6. Declaration of Interests & Requests for Dispensation.
7. To confirm Standing Orders & Financial Regulations for new term of office.
8. To adopt the General Power of Competence for new term of office.
9. Dorset Councillors Report.
10. To confirm the minutes of the meeting held 17th April 2024.
11. To report matters arising (not included on the agenda) from the meeting held 17th April 2024.
12. Public Open Session – opportunity for members of the public to ask questions.
13. To consider Planning Applications below and any further received before the meeting (applications are available to view at www.dorsetcouncil.gov.uk) & Planning Enforcement matters.
 - **P/FUL/2024/02329 KINGSETTLE LODGE, HOLTWOOD, BH21 7DR** Proposal: Demolish barn and outbuilding and erect a replacement dwelling.
 - **P/FUL/2024/01710 LORMAH, CARTRIFFE & SEFA, HARTS LANE, BROOMHILL, BH21 7DF** Proposal: Demolish existing 3 dwellings and erect 3 new dwellings.
 - **P/HOU/2024/02063 NIGHTINGALES, PILMOOR BOTTOM, BH21 7EA** Proposal: Raise roof to create first floor. Single storey side, front and rear extensions and erect entrance canopy. Demolish existing conservatory, garage, utility room, stores and plant room.
 - **P/FUL/2024/00324 LAND AT OAK TREE PADDOCK, BATCHELORS LANE, HOLTWOOD** Proposal: Convert existing building into dwelling house.
14. Appointment of Representatives for coming year (initials in brackets are current representatives):

DAPTC (JW & JE)	Parish Hall Representative (JE)	Emergency Planning Officers (JC/PF/LG)
Rights of Way Officers (PF/SW/JE)	Tree Officer (JC)	Neighbourcare Transport Scheme (AK)
SID Officers (PF/JC/GC)	Health & Safety Officer (WLC)	Flood Warden (PF/GR)
Staffing Officers (--/WLC/PF)	St Margarets & Stones Almshouses (JC)	Highway Working Group (JC/PF/GP)
15. To consider the Annual Reports from St James' CE VC First School & Neighbourcare Transport Scheme.
16. To consider additional note to the minutes of the Annual Parish Meeting held 14th March proposed by Cllr Geoff Chopping regarding Dorset Councils calculation of the Council Tax percentage increase.
17. To consider Highway Matters.
 - Working Group Update and to consider Dorset Council quotation to implement agreed speed restrictions.
18. To consider Cemetery Matters and arrange date for inspection.
19. To consider Rights of Way Matters.
20. To consider a response to the consultation on the sale of Holt St James Church.
21. To confirm D-Day commemoration lighting of Lamp on 6th June 2024 at 9:15pm, Holt Village Green.
22. To consider any actions from correspondence received.
23. Financial Matters/Expenditure & to Approve Accounts for y/e 31 March 2024.
 - To review Spend against Budget 2023-2024.
 - To receive and note the Internal Audit Report for y/e 31 March 2024.
 - To approve the Annual Governance Statement for y/e 31 March 2024.
 - To consider the Accounting Statement for y/e 31 March 2024 for approval.
 - To approve the Certificate of Exemption from a limited assurance review as gross income/expenditure less than £25,000.
 - To approve Annual Insurance Renewal due 1st June 2023 @ £529.48
 - To approve the following items for payment including Clerk's Salary.

Signed:

Clerk to the Council 9th May 2024