



Holt Parish Council

Clerk to the Council: Mrs Lisa Goodwin 01258 840935
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AGENDA

Members are summoned to attend the
Annual General Meeting of

HOLT PARISH COUNCIL

Wednesday 24th May 2023 at 7pm Holt Parish Hall

Members of the Public and Press are welcome to attend all meetings

1. Election of Chairman for 2023-2024.
2. Election of Vice Chairman for 2023-2024.
3. Declaration of Acceptance of Office – Chairman, Vice Chairman (and all Councillors in Election year).
4. Apologies. (PF)
5. To consider applicant for co-option to fill vacancy.
6. Presentation of Special Recognition Award.
7. Appointment of Representatives for coming year (initials in brackets are current representatives):

DAPTC (JW & CM)	Parish Hall Committee (CM)	Emergency Planning Officers (JC/PF/LG)
Rights of Way Officers (PF/JE)	Tree Officer (JC)	Neighbourcare Transport Scheme (AK)
SID Officers (PF/JC)	Health & Safety Officer (WLC)	Flood Warden (PF)
Staffing Committee (CM/WLC/PF)	St Margarets & Stones Almshouses (SF)	
8. To consider the Annual Reports from St James' CE VC First School & Neighbourcare Transport Scheme.
9. Declaration of Interests & Requests for Dispensation.
10. Dorset Councillors Report.
11. To confirm the minutes of the meeting held 19th April 2023.
12. To report matters arising (not included on the agenda) from the meeting held 19th April 2023.
13. Public Open Session – opportunity for members of the public to ask questions.
14. To consider Planning Applications below and any further received before the meeting (applications are available to view at www.dorsetcouncil.gov.uk) & Planning Enforcement matters.
 - **P/HOU/2023/02278 Gods Blessing Cottage, Gods Blessing Lane, BH21 7DE** Proposal: Demolish existing conservatory and erect single storey extension.
15. To consider Cemetery Matters and arrange date for inspection.
16. To consider Highway Matters including Working Group update and Community Speed Watch;
 - To consider quotation to repair Fingerposts at Broadbridge and Holt Forest; to approve expenditure for traffic surveys and consider expenditure for village signage for Holtwood.
17. To consider Rights of Way Matters.
18. To consider any actions from correspondence received.
19. Financial Matters/Expenditure & to Approve Accounts for y/e 31 March 2023.
 - To review Spend against Budget 2022-2023.
 - To receive and note the Internal Audit Report for y/e 31 March 2023.
 - To approve the Annual Governance Statement for y/e 31 March 2023.
 - To consider the Accounting Statement for y/e 31 March 2023 for approval.
 - To approve the Certificate of Exemption from a limited assurance review as gross income/expenditure less than £25,000.
 - To consider Annual Insurance Renewal due 1st June 2023 @ £524.37
 - To approve the following items for payment including Clerk's Salary:

ONLINE	Wheeler Brown	Payroll Services to March 2024	£216.00
ONLINE	Holt Village Hall	Hire of Hall for APM 13 March 2024	£35.00
ONLINE	Clerk	Reimbursement for Battery for SID	£60.06
ONLINE	Clerk	Reimbursement for Voucher for Award	£50.00
20. Other information for report only.
Next Meeting will be Wednesday 28th June 2023 at 7pm

Signed:

Clerk to the Council 18th May 2023