



## Holt Parish Council

Clerk to the Council: Mrs Lisa Goodwin 01258 840935  
Stone Cottage, Hinton Martell, Wimborne, Dorset. BH21 7HE  
E-Mail: clerk@holtparishcouncil.org.uk  
www.holtparishcouncil.org.uk

## AGENDA

Members are summoned to attend the meeting of

### HOLT PARISH COUNCIL

**Wednesday 25<sup>th</sup> May 2022 at 7:15pm Holt Parish Hall**

Members of the Public and Press are welcome to attend all meetings

Please do not attend if you or anyone in your household has had COVID-19 symptoms in the 48 hours prior to the meeting.

1. Election of Chairman for 2022-2023.
2. Election of Vice Chairman for 2022-2023.
3. Declaration of Acceptance of Office – Chairman & Vice Chairman.
4. Apologies. (PF)
5. Appointment of Representatives for coming year (initials in brackets are current representatives):
  - DAPTC (JW & CM) Parish Hall Committee (CM) Emergency Planning Officers (JC/PF/LG)
  - Rights of Way Officers (PF/AW/RL) Tree Officer (JC) Neighbourcare Transport Scheme (AK)
  - SID Officers (PF/RL) Health & Safety Officer (WLC) Flood Warden (PF)
  - Staffing Committee (CM/WLC/PF) St Margarets & Stones Almshouses (SF)
6. To consider the Annual Reports from St James' CE VC First School & Neighbourcare Transport Scheme.
7. Declaration of Interests & Requests for Dispensation.
8. Dorset Councillors Report.
9. To confirm the minutes of the meeting held 13<sup>th</sup> April 2022.
10. To report matters arising (not included on the agenda) from the meeting held 13<sup>th</sup> April 2022.
11. Public Open Session – opportunity for members of the public to ask questions.
12. To consider Planning Applications below and any further received before the meeting (applications are available to view at [www.dorsetcouncil.gov.uk](http://www.dorsetcouncil.gov.uk))
  - **P/FUL/2022/02549 LAND AT QUEENS COPSE LANE, HOLTWOOD Proposal: Erect a timber constructed building for forestry/agricultural use.**
  - **P/FUL/2022/03143 WALSTON POULTRY FARM LTD, GAUNTS COMMON, BH21 4JR Proposal: Change of use from agricultural to 8 no. self-storage (B8 storage only) units.**
13. To discuss Planning Enforcement Matters and consider report from Working Group Meeting.
14. To arrange date for Cemetery Inspection.
15. To consider Highway Matters; Working Group update; work required and expenditure for BT Box at Furzehill.
16. To consider Rights of Way Matters.
17. To consider any actions from correspondence received.
18. Financial Matters/Expenditure & to Approve Accounts for y/e 31 March 2022.
  - To review Spend against Budget 2021-2022.
  - To receive and note the Internal Audit Report for y/e 31 March 2022.
  - To approve the Annual Governance Statement for y/e 31 March 2022.
  - To consider the Accounting Statement for y/e 31 March 2022 for approval.
  - To approve the Certificate of Exemption from a limited assurance review as gross income/expenditure less than £25,000.
  - To consider Annual Insurance Renewal due 1<sup>st</sup> June 2022 @ £518.05
  - To consider quotation from M Clifford to clear turf and prepare area for seeding beside the Broomhill BT Box.
  - To approve the following items for payment including Clerk's Salary:

ONLINE	Wheeler Brown	Payroll Services to March 2023	£216.00
ONLINE	Evans Above	Clear Willow Tree at Woodland	£240.00
ONLINE	DAPTC	Annual Subscription	£509.93
ONLINE	Stewarts	Reimburse Cllr C Moore for Tree Ties & Stakes	£17.34
ONLINE	Amazon	Reimburse Clerk for Stationery supplies	£32.68
19. Other information for report only.

Next Meeting will be the AGM on Wednesday 29<sup>th</sup> June 2022 at 7:15pm

Signed:

Clerk to the Council 19<sup>th</sup> May 2022