



## Holt Parish Council

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### Holt Cemetery Regulations November 2012

1. This Cemetery is open during the hours of daylight only. Children under 10 years of age must be accompanied by a responsible person. Visitors shall be required, in general, to keep to the paths and at all times refrain from touching the shrubs and flowers and observe decorum. No dogs will be permitted (except Enabling dogs).
2. No vehicles shall be permitted in the Cemetery except with the consent of the Clerk.
3. Any persons who shall wilfully destroy or injure any building, wall or fence belonging to the Cemetery, or destroy or injure any plant therein, or daub or disfigure any wall thereof, or wilfully destroy, injure or deface any memorial stone or inscription, or do any other wilful damage, play at any game or sport or discharge firearms (save at a military funeral) in the Cemetery, or wilfully or unlawfully disturb any persons attending a funeral or grave, or commit any nuisance within the Cemetery will be prosecuted.
4. A Register of all burials shall be held by the Clerk, where searches may be made and certified extracts obtained by arrangement with the Clerk.
5. A portion of the Cemetery is consecrated for burials and cremated remains according to the rites of the Established Church and a portion is unconsecrated. Any duly authorised person will be permitted to officiate, either in the consecrated or unconsecrated portions, provided the service or ceremony is conducted with decorum.
6. Notice must be given to the Clerk at least seven days (excepting weekends and public holidays) prior to any internment. The notice must be given on the form provided by the Parish Council.
7. The exclusive right of burial may be purchased at the appropriate fee.
8. Fees and charges of every description must be paid to the Clerk at the time of giving notice of internment.
9. The hours of internment shall be between 10:00am and 4:00pm on Monday to Saturday. No internment shall take place on a Sunday or a public holiday.
10. This now being a lawn Cemetery, no kerbs, wire cages or similar shall be permitted. The Parish Council reserves the right to remove such items.
11. All grave spaces will be levelled after internment. Earth mounds shall not be allowed.
12. On the day of the internment, flowers and wreaths may be placed on the actual area of the grave and left for seven days. When removed, dead flowers should be placed in the compost/waste receptacle provided. The Parish Council reserves the right to remove dead flowers and spent artificial flowers.
13. No vase or any article, which could obstruct the free use of the grass mowers, shall be permitted on the grave, except in the area allotted to a memorial at the head of the grave. Glass containers shall not be allowed as they are easily broken and constitute a danger to the public and grass mowers. The Parish Council reserves the right to remove such items.

14. Memorials shall not be permitted on unpurchased graves.  
Memorials must be constructed of natural stone, granite, marble or slate.

**WHITE MARBLE SHALL NOT BE PERMITTED.**

15. Memorials shall be erected only at the head of each grave and shall not exceed the following dimensions.

**Memorials for graves:**

Headstone, Cross or Scroll	Maximum Height 91.5cm (3ft)
	Minimum Height 68.5cm (2ft 3 inch)
	Width 76cm (2ft 6 inch) maximum
	Depth 46cm (1ft 6 inch) maximum

With the exception of memorials in the form of a book which shall not exceed the following dimensions.

	Maximum Height 91.5cm (3ft)
	Minimum Height 51cm (1ft 8 inch)
	Width 38cm (1ft 3 inch) minimum
	Depth 46cm (1ft 6 inch) minimum

Stone Vase (with inscription) Maximum Height 46cm (1ft 6 inch)

**Memorials for Cremated Remains**

Headstone, Cross or Scroll	Maximum Height 61cm (2ft)
	Width 76cm (2ft 6 inch) maximum
	Depth 46cm (1ft 6 inch) maximum

With the exception of memorials in the form of a book, which shall not exceed the following dimensions

	Maximum Height 61 cm (2ft)
	Width 38cm (1ft 3 inch) maximum
	Depth 46cm (1ft 6 inch) maximum

Stone Vase (with inscription) Maximum Height 46cm (1ft 6 inch)

**NO FLAT INSCRIPTIONS SHALL BE PERMITTED.**

All memorials to be designed and fixed in accordance with the NAMM Code of Working Practice and British Standard 8415. Any organisation or individual providing memorials must be registered as having either NAMM or BRAMM Accreditation including Funeral Directors using sub-contractors.

All fixing, repair or alteration of memorials is to be undertaken only by certificated and licensed NAMM or BRAMM registered fixers.

16. All inscriptions and plans of headstones must be submitted in duplicate to the Parish Council for approval. Oval photographs only (no greater than 11x15cm) are subject to the approval of the Parish Council.
17. The number of the plot should be engraved on the back of each stone approximately 6 inches above the base.
18. Any damage done to any part of the Cemetery at the time of internment or of erection of a memorial stone must be reported to the Clerk at the time and repaired by the person or persons responsible to the satisfaction of the Parish Council.
19. The Parish Council reserves the right to make alterations to the Cemetery regulations without notice, the Cemetery regulations will be displayed on the Cemetery notice board.
20. Grave owners are responsible for the upkeep of headstones ensuring they remain fixed to the concrete base and safe in this public area. Should the Parish Council find a headstone that may pose a risk to the public, immediate action will be taken. The headstone will be laid flat or cordoned off. Any costs incurred by the Parish Council for repair will be charged to the owner.